Mobile phones and electronic devices at Duncraig SHS

The Department of Education does not permit student use of mobile phones or smart glasses in public schools unless for medical or teacher directed educational purposes. It is not a requirement at Duncraig Senior High School for students to have a mobile phone at school. The policy aims to reduce the potential for learning distractions whilst also supporting students and staff by protecting their privacy.
If a parent/guardian needs to contact their children during school hours, they are asked to phone the school administration on 6241 5400. Students are advised to report to Student Services if they need to contact their parents/guardian.

This policy details the conditions under which mobile phones are permitted at Duncraig SHS.

Conditions of use

Duncraig SHS recognises that parents/carers who for safety, security and/or emergency purposes wish to provide their children with mobile phones. Students are permitted to bring a mobile phone to school for use when in transit to and from school.

- The use of mobile phones and electronic devices for all students must be off and away starting from the first bell at 8.35 am until they have left their Period 5 classroom after the final bell. Therefore, once the first bell has sounded, phones and earphone/s must be off and away all day while students are on school grounds.
- Students who have an early start must have their devices off and away as soon as their class commences. Those who have an early finish must not access their device until they are off school site. Students who have a late start must ensure devices are off and away as they enter the school site.
- Students are required to put their smart watches in airplane mode so phone calls or messages cannot be sent or received from the first bell to the final bell of their school day.
- Students are not permitted to wear smart glasses on school site
- Students must ensure their phone or smart watch is off and away and placed in their school bag during test/assessment/exam conditions.
- The electronic device is the responsibility of the student. The school takes no responsibility for loss, theft or damage to any device in any circumstance.

Exemptions to this policy include where a student requires a device

- To monitor a health condition as part of a school approved documented health care plan (students who are exempt will carry a gold card).
- Under the direct instruction of a teacher for educational purposes; or with permission of a teacher for a specified purpose.

Consequences for breaches of this policy

1. For the first breach, confiscation of the device by any staff member, the phone or electronic device/s is stored in Student Services and can be collected by the student at the end of their school day. A Compass notice to parents/carers will be sent advising of the breach.
2. For the second breach, confiscation of the device by any staff member, the phone or electronic device/s is stored in Student Services and returned to the student at the end of the day. A Compass notice to parents/carers will be sent. The student will be required to leave their phone/earphones in Student Services for 5 consecutive school days.
3. In the case of a third breach, confiscation of the device by any staff member, the phone or electronic device/s is stored in Student Services, and a parent will be required to collect the phone from 3:00pm. The student will be placed on an intent to suspend.
4. In the case of a fourth breach, confiscation of the device by any staff member, the student will be suspended from school and will lose Good Standing.
5. In the case of a phone or smart glasses being confiscated in an assessment/test situation a zero mark may be awarded for the work completed. This will be pending an investigation into cheating, collusion and plagiarism as outlined in the Assessment Policy and managed by the relevant Head of Learning Area.

This process is renewed at the beginning of each school term.

NOTE: Failure of a student to cooperate with a member of staff, in accordance with this policy, will result in appropriate behaviour management strategies being implemented which may result in the student being suspended.

Definitions for the purpose of this policy

Electronic Devices– includes smart glasses, smart watches and associated listening accessories, such as, but not limited to, headphones and earphone/s and case holders.

School grounds – includes camps, excursions and/or any venue where students are under the supervision of teachers.

School staff – all adults employed by Duncraig SHS are deemed school staff.

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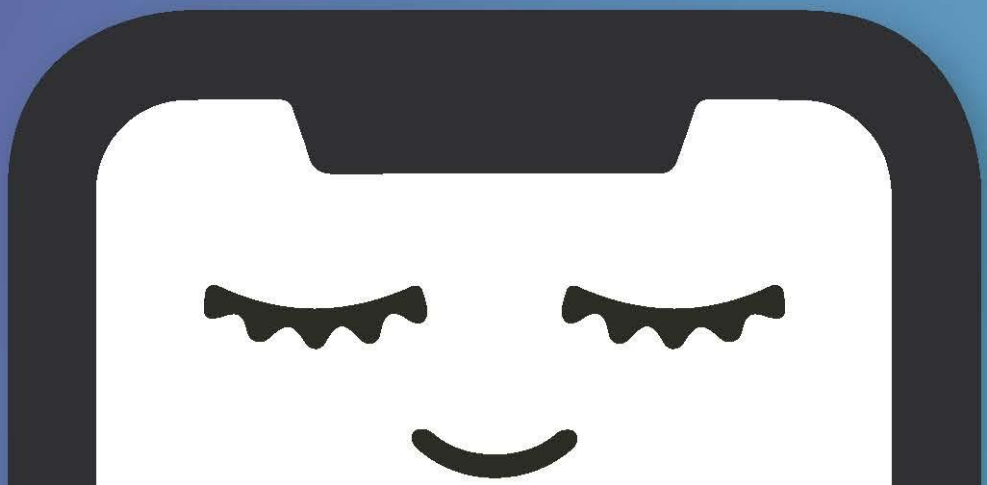
Department of Education

GOVERNMENT OF WESTERN AUSTRALIA

OFF AND AWAY *All day*

Turn off your mobile phone and put it away during the school day.



- Switch your smart watch to flight mode.
- Put away headphones and earbuds.
- If you need to speak with your family please come to the school administration.
- Only use it when a teacher says you can.