

MEETING OF THE SCHOOL BOARD

Date: Monday 24 May 2021

Venue: Staffroom, Student Services Building

Meeting Opened: 6.00pm by Hannah von Ahlefeld, Chair

- **Attendance and Apologies**

Present: Hannah von Ahlefeld (Chair), Peter Lillywhite (Principal), Rachel Strickland (Acting Manager Corporate Services), Louis Cheeseman (Student Services Manager), Sasha Brennan (Teacher), Barbara Kamarudin (Teacher), Rebecca Newton (Parent), Kristian Ravn (Parent), Vilko Poznovia (Parent), Martin Flaig (Parent)

Apologies: Helen Egeberg (Community Member), Paul Stone (Parent), Albert Jacobs (Community Member), Rebecca Newton (Parent), Justine Avenell (Manager Corporate Services)

Minutes: Jane Street

- **Welcome**

Hannah von Ahlefeld welcomed all members and in particular Martin Flaig.

Acknowledgement of Country

We respect and honour the traditional custodians of this land, the Whadjuk Noongar people. We acknowledge the histories, traditions and living cultures of Aboriginal and Torres Strait Islander peoples on this land and commit to building a brighter future together.

- **Student Leadership Report - Kirra Hosking and Tilly Griffiths**

Alive Festival and NAIDOC Week

As the school has recently become an Act, Belong, Commit school, the theme this year of both the ALIVE Festival and NAIDOC week will be ACT, BELONG, COMMIT and will focus on Wellbeing for both staff and students.

Fundraising

Students are holding a "House Day" event to develop House pride. Students will dress in their House colour. Gold coin donations will go towards a charity focusing on Youth Mental Health. In relation to House colours, students showed Board members the House shirt samples which have been approved by Senior Staff and students. The Board unanimously agreed with the uniform change for Physical Education uniform which will become part of the uniform list from 2022.

Student Voice

The Year 12 Student Leadership group aim to give guidance to younger students navigating their way through Year 7 and beyond and to provide a platform to answering difficult questions from a student's perspective. This will include how to feel safe at school and connecting with older students. Students will receive training on what to do with information disclosed by younger students and how they should be directed for further assistance.

Canteen Campaign

Students have surveyed students and staff on the types of food they would like served from the canteen. This data will be presented to the Canteen Manager at the next Junior Leadership Team meeting for consideration.

- **Minutes of Previous Meeting – 23 March 2021**

The minutes of 23 March 2021 were proposed by to be signed as true and correct. This was seconded. All in favour.

- **Matters Arising from Previous Minutes**

- **New Board Members:** Applications were received from Rebecca Newton, Paul Stone and Martin Flaig. All nominations were accepted.

- **Update On New Educational Facilities**

The building plan was discussed and will now be costed. The following areas are being costed for upgrade in Stage 1 2023:

- New Science Block with 12 classrooms
- New English Block with 14 classrooms including literacy support and special needs
- Upgrade old English Block to Languages
- Upgrade old Science Block to Technologies
- Upgrade General Block to Visual Arts and Media
- Upgrade Old Visual Arts and Textiles spaces to Engineering / Jewellery, new Textiles and an additional Food room.
- Old Media room and Boat room to Mechatronics
- Additional offices in Administration

Stage 2 - Gym and Phys Ed, Vet, Student Services. Funding for Phase 2 will need to be a priority for the Board. Pete and Hannah met with Paul Lilburne on Monday, 17th May to discuss where we go from here, but it was agreed that Caitlin Collins would be our focus to advocate on our behalf as she has more feeder schools in her electorate.

- **Correspondence**

No correspondence in or out.

It was agreed that a letter should be sent to all students who attend a meeting to thank them for their presentation.

- **Committee Reports**

- a) **Finance Report – Rachel Strickland**

- **2021 One Line Budget** - \$17.9m has been allocated to the One Line Budget. To date we have received. 25% of our funding for the Department and 46.75% of Voluntary Contributions.
- **2021 Cash Budget** - Voluntary Contributions collection rate is 52.66% which is considerably higher than this time in both 2020 and 2019. This is due to many parents accessing the Education Program Allowance (EPA). We have spent 25% of the planned expenditure for the year.
- **2022 Budgeting** - Budgeting with HOLA and TIC staff will commence shortly to plan for 2022 student Subject charges
- The Finance Committee minutes of Thursday 6 May were noted. A Fundraising Policy and Application template is being developed to clarify the process for staff. The Committee will decide who should benefit from the fundraising in line with school culture.

Hannah proposed that the Board moved to accept the report. The Board unanimously agreed.

b) Principal's Report - Peter Lillywhite

- **Capital Works – Home Economics**

An Architect and Builder have been appointed to complete the Home Economics upgrade starting next term. This project will take 6 months, completely upgrading the two classrooms, creating a new office, food preparation kitchen and new storage.

- **COVID – 19**

It was a very challenging start to Term 2. Students responded well to wearing masks trying to make the best of the situation. Some events were disrupted but there was no effect on classroom learning. We continue to offer staff workshops in using WebEx and SEQTA to ensure they are well prepared in case of further lockdowns.

- **Staffing**

- **Student Services Support Officer – Mia Zivillica.** This is a new role to support the increased numbers of students. Mia will also work to engage students during break times and build House spirit.
- **Teacher – Quality and Innovations - Nicole Van Wyk.** This is a new position, evolving from the work Drew Mayhills previously did at the school. Nicole will be off on Maternity leave for the remainder of the year so the position has been filled by **Sarah Feagan**. This role will be vital in the development of our Instructional Framework and supporting our teachers in the classroom.

- **Events and Activities**

- **School Ball** was held at Joondalup Resort hotel on Wednesday 24 March. The theme this year was “Night with the Stars”. All of the students were highly respectful throughout the evening and enjoyed themselves on the dance floor with teachers and students hailing the evening as a great success.
- **Progress Reporting Day** was held on Thursday 25 March with the focus on Years 7, 11 and 12. We received many positive comments from parents.
- Year 7 & 9 NAPLAN and Year 12 ESTs have been completed. The Year 11 and 12 exams commenced on Monday 24 May.

- **School Bullying Policy**

The School Bullying Policy has been reviewed and renamed to the Anti Bullying and Harassment Plan. It explains what bullying is and what bullying is not. It lays out strategies used at school and provides strategies for parents to help support and manage students with issues.

There are a number of Facebook pages set up by parents representing various year groups and these have become a forum for parents to vent frustrations. As we have no control over these pages, we will counteract negative comeback from comments made by demonstrating all the positive things that are happening in the school on the School Facebook page such as student achievements and successes. We will also make contact with the Administrators of these other sites to ask them to remove any incorrect or misleading information that is posted.

Hannah proposed the new Anti-Bullying and Harassment Plan be accepted by the Board. This was seconded by Martin Flaig. All in favour.

- **Any Other Business**

The following items will be addresses at the next meeting:

- Traffic around school
- Environment Committee

- Futures Week
- Wellbeing Policy
- Reconciliation Plan

Meeting closed at 7.10pm

2021 Meetings - Mondays

8 June – TUESDAY at 6.00pm

9 August - 6.00pm

6 September- This meeting will be held with Senior Staff commencing at **4.00pm**

1 November - 6.00pm

29 November – 6.00pm

