



DUNCRAIG SENIOR HIGH SCHOOL PARENTS AND CITIZENS' ASSOCIATION INC

MINUTES OF GENERAL MEETING

Wednesday, 29 May 2019

MEMBERS PRESENT: Sally Clements, Rob Fairholme, Leanne Brown, John Millen, Delia Nicholas, Brianne Burn, Jacqueline von Horsten, Debbie de Beer, Luke Halden, Vilko Poznovia, Sharon Poznovia, Hannah von Ahlefeld, Jenny Blair, Rehana Khan, Jill Naylor, Steve Spice, Nicole Baker, Nina Hart, Charmaine Webb, Diane Hawkins

APOLOGIES: Mark Hill, Enrica Halden, Christine Reger, Brendan Everett

MEETING OPEN AND WELCOME: 7.04 pm

1. MINUTES OF LAST MEETING:

Motion: That the minutes of the General Meeting of the Duncraig Senior High School P&C held on 20 March 2019 be taken as read and confirmed as a true and accurate record. **John M. Seconded Charmaine W.**

2. BUSINESS ARISING FROM PREVIOUS MINUTES:

ACTION ITEM	RESPONSIBILITY	DUE DATE
Further investigation into introduction of P&C Facebook page, request to committee members	Rob	2019
Investigation of new touch screens for canteen	Rob	Continuing
Follow up with community directory businesses who have yet to complete payment	Diane	Continuing
Email/ letter to Ian Goodenough to confirm timetable for next funding requests	Rob	ASAP
Investigate acquisition of new Canteen bench.	Rob	ASAP

3. CORRESPONDENCE:

3.1 Correspondence In:

ATO
WACSSO (2)
Entertainment Books (6)
ANZ (2)
CGU
WA Dept of Education
Felton industries

Items in received. Vilko P. Seconded John M.

3.2 Correspondence Out:

Nil items



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4. REPORTS:

4.1 Principal DSHS *Attachment A*

Report Accepted

4.2 P & C President *Attachment B*

Report Accepted

4.3 Canteen *Attachment C*

Report Accepted

4.4 P&C Treasurer *Attachment D*

Report Accepted

4.5 School Board DSHS *Attachment E*

Report Accepted

5. GENERAL BUSINESS:

5.1 **Special Guest Jenny Blair** WACSSO Senior Vice President & Councillor for Perth North

Jenny introduced herself to new members and sent her good wishes to Steve on his retirement. She commented on the good, respectful relationship between the school and the P&C. Highlighted: P&C Day 26 July; Conference- 2nd delegate costs approx. \$200, agenda items to be submitted within next two weeks; Any education matters (bigger than local DSHS issues) to go through council please contact Jenny; New constitution coming.

5.2 **Fundraising update-** *Rob F*

The Alive Festival Committee confirmed donation of \$3K toward Alive festival, already committed. Committee discussed Silent disco equipment. **Motion: The P&C will donate \$2K for silent disco purchase. Rehana K. Seconded Nina H.**

Entertainment books- *Charmaine W*

Sales ticking over. 20 digital and 4 hard copy sales in last week. Already exceeded last year's sales.

5.3 **Presentation of 2018 Audited Financial Records** *Diane H*

Motion: The P&C adopts the 2017 Audited Financial Statement. Diane H. Seconded Charmaine W.

5.4 **WA Education Awards** *Rob F*

Closes 31 May. Discussed how application needs a great deal of work and need to start application well before. To be made as an agenda item for March 2020.

Meeting finished: 7.30 pm

Next meeting: General Meeting 7 August 2019 7pm



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Combined donation of \$5K to be made to school.	Diane	June 2019
Education awards to be agenda item for March 2020	Sally	Feb 2020